

WELCOME TO OUR INCOMING STUDENTS

Department of Civil and Environmental Engineering TU Darmstadt

AGENDA



- Department of Civil and Environmental Engineering
- 2 International Coordinator in the Office of Student Affairs
- Study Organization: Stay informed!/Registration for modules/courses/exams in TUCaN/Learning Agreement
- **Exams:** Deadlines/Withdrawal/Repetition

06.10.2025



DEPARTMENT OF CIVIL AND ENVIRONMENTAL ENGINEERING



Interdisciplinarity

_Civil Eng.

_Environmental Eng.

_Geodesy



27 chairs in 13 institutes

Construction

_Planning

Water



Students

_1800 (TUDa: 25.000)

_20% internationals



CAMPUS LICHTWIESE







DEPARTMENT STRUCTURE

Institutes										
Construction Management	Materials in Construction	Constructive Design & Building Construction	Geodesy 4 Professorships	Geotechnics 1 Professorships	Hydraulic Engineering & Water Management	IWAR Water Supply and Groundwater Protection Wastewater	Summary: 27 Professors ca. 85 research assistants (state funding)			
Traffic Railroad systems & technology Road construction Traffic planning & engineering	Mechanics	Numerical Methods & Computer Science	Solid Construction	Steel Construction & Material Mechanics	Structural Mechanics and Design	Technology Water and Environmental Biotechnology Spatial and Infrastructure Planning Material Flow Management and Resource Economy Environmental Analytics and Pollutants	 ca. 70 research assistants (external funding) ca. 80 administrative-technical staff members 			
3 Professorships	2 Professorships	1 Professorship	1 Professorship	2 Professorships	2 Professorships	6 Professorships				

Visit the institutes within the department!





- Consultation hours (presence/zoom/phone):
 Wednesdays 9-11am
- Phone: +049 (0)6151 1620618
- Building L5 I 06 room 128, Franziska-Braun-Str. 3
- Working hours: Mon-Thu 8.30am 2pm
- international@bauing.tu-darmstadt.de



- if you have problems with the registration/deregistration of modules/examinations
- for questions regarding the organization of studies
- for changes to the Learning Agreement
- to submit medical certificates
- if you need study documents
- for individual questions



TECHNISCHE UNIVERSITÄT DARMSTADT



STAY INFORMED!

- News from the Department
- News for students
- Website Office for Student Affairs
 - module handbooks, study and examination plans
 - Deadlines and dates
 - ...

TUCaN messages

Administrative information via TUCaN system messages:

- Room changes, cancellation or postponement of events/examinations
- Current information from the Study Office/University...
- → Make sure to set up <u>forwarding to your TU Darmstadt</u> <u>student e-mail address</u>!!

The information platform **Moodle** is often used by teachers to organize courses. Moodle has an informal character. Only information (e.g. on examination dates) in TUCaN is official and legally binding.



LEARNING AGREEMENT

The (Online) Learning Agreement

- Should be submitted to the international coordinator before the start of the semester.
- Can be changed within a certain time after arrival (Erasmus) please discuss with your home university
 - Please register for modules in TUCaN before change of LA (to make sure registration is possible)
 - Some modules are not visible for exchange students in TUCaN. Ask coordinator if registration is possible nevertheless.
- No LA necessary for students coming from outside Europe



MODULES OFFERED

Detailed information about **teaching content** can be found in the <u>module handbook</u> of the respective programme (see Examination Regulations 2021).

You want to study in English exclusively? Choose from a broad range of **English taught modules!**



WORKLOAD

Credit Point (CP)

1 CP = 30 hours of work, subdivided into:

- 10 hours of class time (lecture, exercise, seminar etc.)
- 15 hours of material processing, self-study, exam preparation
- 5 hours of homework (exercise sheets, web exercises etc.)



STUDY ORGANIZATION & TUCAN

Startseite | Vorlesungsverzeichnis (VV) | TUCaN-Account | Hilfe |

TECHNISCHE UNIVERSITÄT

English

DARMSTADT



Herzlich willkommen bei TUCaN, dem Campus-Management-System der TU Darmstadt!

Studierende, Lehrende und deren Stellvertretungen sowie Mitarbeitende der TU Darmstadt melden sich mit Ihrer TU-ID an, um das System zu nutzen.

Bewerber_innen und Gasthörer_innen

legen sich zunächst ein <u>TUCaN-Account</u> an, um ihre Zugangsdaten zu erhalten und melden sich anschließend mit diesen Zugangsdaten an, bis sie ihre endgültige TU-ID erhalten.

Promovierende zur Registrierung / Einschreibung

beachten bitte die Informationen auf den Webseiten.

Jetzt zu Lehrveranstaltungen anmelden:

Das Vorlesungsverzeichnis für das Wintersemester 2018/19 ist online!

Seit 1. September ist das Vorlesungsverzeichnis für das Wintersemester 2018/19 online. Auch die Anmeldung zu Modulen und Lehrveranstaltungen ist seitdem freigeschaltet.

Hinweis für Erstsemester: In der Regel sollte unmittelbar nach Ihrer Aktivierung der TU-ID auch Ihr Zugang zu TUCaN freigeschaltet sein. Sollte es ausnahmsweise zu Verzögerungen kommen, bitten wir Sie um etwas Geduld. Spätestens nach zwei Arbeitstagen können Sie sich in TUCaN einloggen...weitere Infos für Erstsemester

Studienbescheinigung

Ab sofort können Studierende ihre Studienbescheinigung selbst im TUCaN Webportal herunterladen. Klicken Sie nach dem Login auf Service / Meine Dokumente; dort stehen die Bescheinigungen zum Download zur Verfügung...weitere Informationen

Login: <u>www.tucan.tu-</u>darmstadt.de

Passwort:

No TU-ID received yet?

Contact:

TU-ID:

TU Studierendenservice

Become familiar with TUCaN!

GENERAL INFO-TUTORIALS
ON TUCAN



MODULE AND COURSES

Module:

- Superordinate unit for courses
- Contains one or several courses and examinations
- Module, cours(es) and exam(s) must be registered for separately.
- To gain credit points (CP), the entire module must be finished by passing all exams.
 - Normally, a module contains 2 exams: a technical exam and a study exam (see next slide)
- Registration for a module in TUCaN is mandatory, if you want to take exams!

Structure of a module (usually 3CP or 6CP)

Module

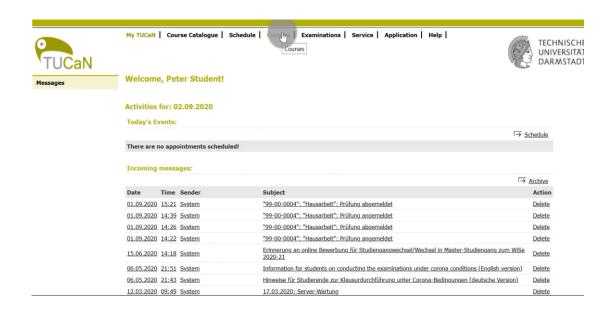
Course

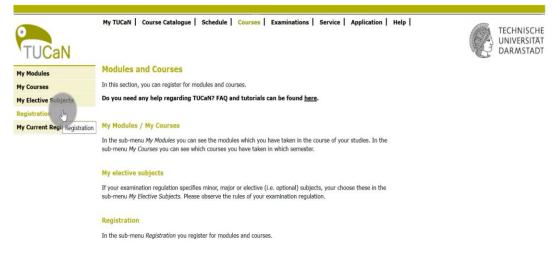
13-B2-M012 Project land management and geoinformation (SoSe 2023) Prof. Dr. Hans-Joachim Linke	31.08.2023	→ Register
13-B2-0023-se Study Project		
13-B2-0023-se Project Land Management and Geoinformation Prof. Dr. Hans-Joachim Linke; DiplIng. Christian Hickel; M.Sc. Miriam Mayer; M.Sc. Luisa Ritter Wed. 10. May 2023 [13:30] - Wed. 14. Jun. 2023 [15:10]	31.08.2023 - 6	



To register for the modules, open the (Courses) menu.

Then click on (Registration).



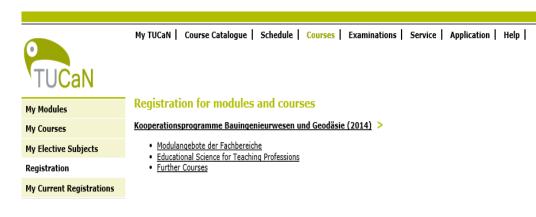




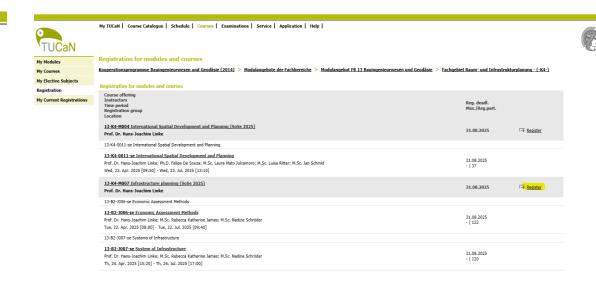
UNIVERSITÄT

MODULE REGISTRATION

 Under registration for modules and course, select "Modulangebote der Fachbereiche".

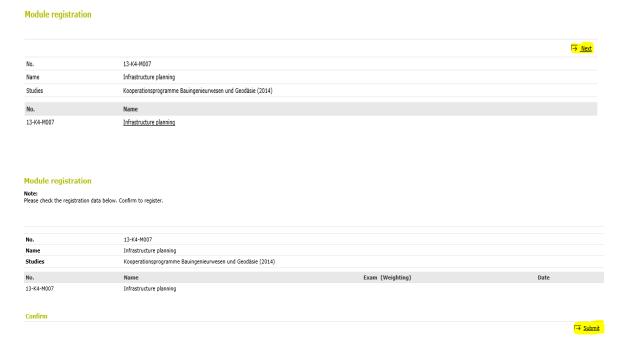


In this list, modules will be highlighted in gray. Search the module for which you want to register and click (Register).





■ The selected module will be displayed again. Click (Next), then (Submit) to complete the registration.



• Under the headline (Module registration) you will now see a message, (your registration has been successful). To register for additional Modules, click (Back to registration).





Only after module registration registration for the assigned courses is possible.

Do not forget to register yourself for the courses as well.



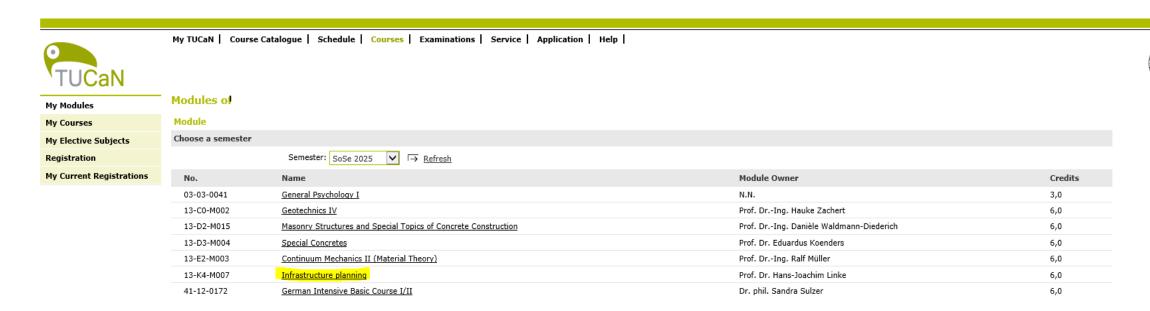
Registration for modules and courses		
Registration for modules and courses		
Course offering Instructors Time period Registration group Location	Reg. deadl. Max. Reg.part.	
13-K4-M004 International Spatial Development and Planning (SoSe 2025) Prof. Dr. Hans-Joachim Linke	31.08.2025	→ Register
13-K4-0011-se International Spatial Development and Planning		
13-K4-0011-se International Spatial Development and Planning Prof. Dr. Hans-Joachim Linke; Ph.D. Felipe De Souza; M.Sc. Laura Mato Julcamoro; M.Sc. Luisa Ritter; M.Sc. Jan Schmid Wed, 23. Apr. 2025 [09:50] - Wed, 23. Jul. 2025 [13:10]	31.08.2025 - 37	
13-K4-M007 Infrastructure planning (SoSe 2025) Prof. Dr. Hans-Joachim Linke	31.08.2025	← Cancel
13-B2-J006-se Economic Assessment Methods		
13-B2-J006-se Economic Assessment Methods Prof. Dr. Hans-Joachim Linke; M.Sc. Rebecca Katherine James; M.Sc. Nadine Schröder Tue, 22. Apr. 2025 [08:00] - Tue, 22. Jul. 2025 [09:40]	31.08.2025 - 122	→ Register
13-B2-J007-se Systems of Infrastructure		
13-B2-J007-se System of Infrastructure Prof. Dr. Hans-Joachim Linke; M.Sc. Rebecca Katherine James; M.Sc. Nadine Schröder Th, 24. Apr. 2025 [15:20] - Th, 24. Jul. 2025 [17:00]	31.08.2025 - 120	l→ <mark>Register</mark>



19



Under (My Modules) you will find a list of the modules you have already registered for.





Types of exams

- Technical Examinations" ("Fachprüfungen") and "Study Examinations" ("Studienleistungen")
 - Technical Examination: graded written or oral examination
 - Study Examination (homework, presentation...): not graded
 - To complete the module, all exams have to be passed.



Registration and Deregistration

- Register and deregister via TUCaN
- Registration periods
 - winter semester: 15.November until 15. December
 - summer semester: June
- Examination periods ("semester break"):
 - Winter semester: February/March
 - Summer semester: Midth of July to end of September
- Regular deregistration possible until 8 days before the exam via TUCaN (check examination details in TUCaN for the exact date).

Please note that registration is required in order to take the exam!



Withdrawal in case of illness

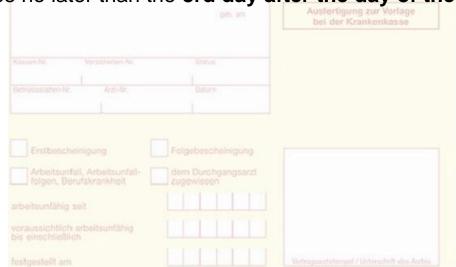
In the last 7 days before the exam or for the exam day withdrawal is possible for reasons of illness (not via TUCaN).

A **medical certificate** (certificate of incapacity for work) must be obtained from the doctor no later than the day after the examination.

This must be submitted (preferably digitally) to the study office no later than the 3rd day after the day of the examination.

➤ Use the Online-Form for sick notes

➤ Keep automatic reply!



Arbeitsunfähigkeits- 1



Failure and repetition

- At the department of Civil and Environmental Engineering, repeat exams are only offered in the following semester.
- If you have failed an exam and like to repeat in the following semester, contact the departmental international coordinator immediately after publication of the exam result!



Participation from abroad

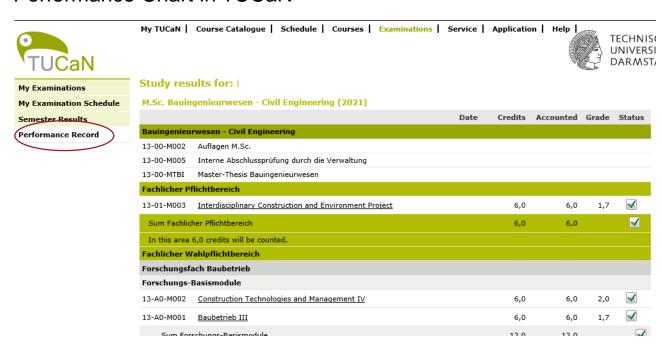
- Participation from abroad can (probably) be arranged
 - If you need to leave before the exam date
 - If you want to take a repeat exam in the following semester
- To have an exam from abroad arranged, you have to contact the international coordinator at least 6 weeks before the exam date.

Exam dates are published at the beginning of the semester (see here under "time limits and deadlines").



PERFORMANCE CHART/ TRANSCRIPT OF RECORDS

Performance Chart in TUCaN



- Official Transcript of Records:
- does not list failed exams/incomplete modules (unless on request)
- is issued on request by the international coordinator!



FURTHER INFORMATION

- Mobility during your stay. The "Deutschlandticket" allows you to use public local transport throughout Germany.
- University`s <u>bike rental</u> for students.



Have a good time and much success!

