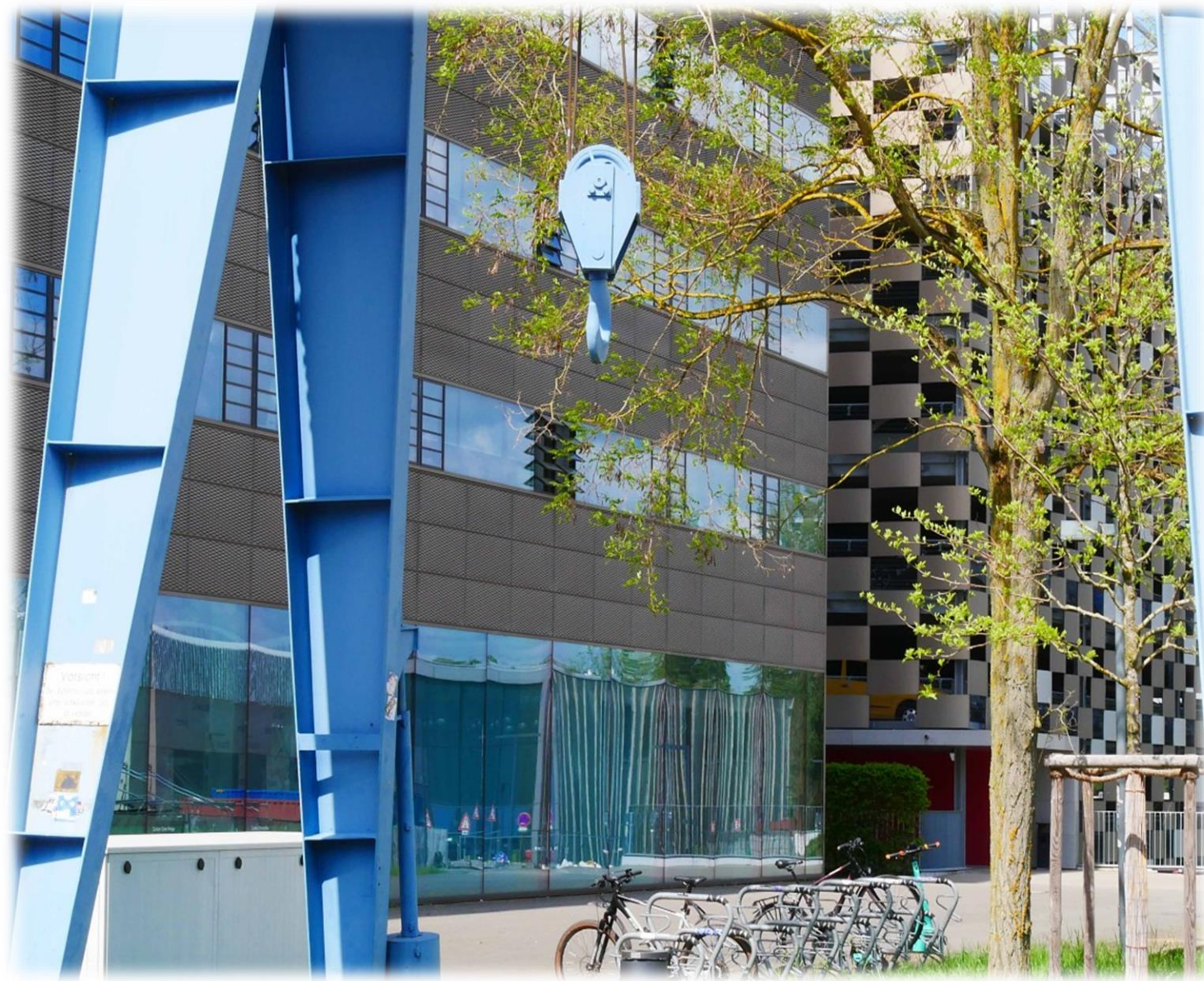




Welcome to  
the  
Department of  
Civil and  
Environmental  
Engineering at  
TU Darmstadt!



# Your stay at the Department of Civil and Environmental Engineering

- Please check our [international departmental website](#) for important information regarding your studies.
- The international coordinator, Regine Sauerwein, will support you!
  - **E-mail:** [international@bauing.tu-darmstadt.de](mailto:international@bauing.tu-darmstadt.de).
  - **Consulting hours** in presence:
    - Wednesdays 9 to 11am
    - [office for student affairs](#)
    - building L5 | 06, first floor, room no. 128

You are welcome to drop in!



# General information on preparation, arrival and orientation

- For general questions (student card, health insurance...) please contact the central International Office [europa-incomings@zv.tu-darmstadt.de](mailto:europa-incomings@zv.tu-darmstadt.de).
- TU Darmstadt offers **orientation and language courses** for international students:
  - In advance of the semester the International Student Services invite all exchange students to join the **X-Weeks** (Experience Weeks) **and the Kick-Off Days**. During the **X-Weeks**, student tutors support you in organizing your stay and you get the possibility to participate in many different online activities. You will also get help with arrangements to be made in order to be able to begin your studies such **as TU-ID, student email-address, Athena Card**, TUCaN (see below). Please check the **ISS website** for updated information.
  - The **intensive German language courses** are offered by our [Language Resource Center](#).
  - [Regular German and other language courses](#) are also offered.
- Good to know: You can **rent a bike** for the duration of your stay at a favourable price. Search [here](#) for “offers a-z” ->“Bike rental for exchange students”.



# Study Organization and Registration for Modules

- Have a look at our [bundled and detailed information about the start of the semester](#).
- Organize your study via your [TUCaN](#) account.
  - Register for modules, courses and examinations.
  - Access materials for seminars and lectures.
  - Find your grades.
- A **module** is the superordinate teaching unit at TU Darmstadt.
  - It can contain several courses and several examinations.
  - Registration for a module, its course(s) and examination(s) must be done **separately!**
  - Without module and exam registration **exams cannot be taken.**
  - Be aware about the specific **deadlines** for the registration/cancellation for modules and examinations!
  - To get a grade for the module, **all exams must be passed.**
- **Course calendars** are online by September 15<sup>th</sup> for winter term and by March 1<sup>st</sup> for summer term.
- Find out about the module's teaching content by use of our department's [module manuals](#) (see "Examination Regulations 2021: Study regulations, Study Plans, Modules Manuals").
- B.Sc. modules are taught in German. [English taught modules](#) (at the bottom of the webpage) are available at M.Sc. level.



# Choice of Modules, Exams and Documents

- If not done yet, please send your Learning Agreement to [international@bauing.tu-darmstadt.de](mailto:international@bauing.tu-darmstadt.de), soon.
- Examinations will take place in February and March (winter term) and in August and September (summer term). Please schedule your travel and departure dates accordingly. In case you need to leave before the examination dates you should ask for the organization of a supervised exam at your home university. We will do our best but cannot guarantee this option. Please contact the international coordinator in this matter no later than 4 weeks after the beginning of the semester you arrive at TU Darmstadt!
- After completing the examinations, you will receive a **Transcript of Records**. Please be aware, that it can take up to 8 weeks after an exam until your transcript can be issued.



# Options for writing a Bachelor's or Master's Thesis at TU Darmstadt

- If you plan to write a (Bachelor's or Master's) thesis at our department, you usually need a supervisor of your home university as well as definitely a TU Darmstadt supervisor. So, please contact well in advance of your stay a professor at our department to discuss a possible topic with and get a confirmation of supervision. You need to decide :
  - a) either to defend your thesis and have it graded at your home university
  - b) or to write and defend your thesis and have it graded at TU Darmstadt



# a) defend your thesis and have it graded at your home university

- i.e. to register and submit your thesis and take the exam according to the regulations of your home university.
- This decision has the consequence that TU Darmstadt cannot confirm by a transcript or learning agreement any Credit Points (CP)/ECTS (nevertheless, your TU Darmstadt supervisor can provide a report, including workload, evaluation and grade of the thesis).



## b) to write and defend your thesis and have it graded at TU Darmstadt

- i.e. to register and submit your thesis and take the exam according to the [regulations of TU Darmstadt](#).
- To do this, once the topic has been accepted by the supervisor, you must register your thesis in the study office at the very beginning of your stay and submit the completed thesis to the study office until the deadline.
- In this case you get a Transcript of Records from TU Darmstadt containing the achieved credits. The credits can be recognized at your home university according to their rules.
- It is possible to individually adjust the scope of the Master's thesis if more than the 24 Credit Points awarded for the Master's thesis at the department of Civil and Environmental Engineering at TU Darmstadt are required.

**This decision must be agreed upon with your supervisors – at TU Darmstadt as well as at your home university – and both the International/Erasmus coordinators at TU Darmstadt and at your home university!**

Please contact the **Office for Student Affairs** via [international@bauing.tu-darmstadt.de](mailto:international@bauing.tu-darmstadt.de)  
with any questions regarding these topics.

**We wish you much success and a pleasant time at our department!**

